

# US Patent Formalities

Guide to the Formal Requirements

## Topics

- Introduction to the U.S. Patent System
- Review of the changes introduced by the America Invents Act
- Application and Examination Procedure: Formal Requirements, Time Limits & Fees
- Analysis of Continuations, Divisionals and RCE Practice
- Issuance of a Patent
- Challenging U.S. Patents

Special course for:  
■ Administrators  
■ Legal Assistants  
■ Paralegals

## Your speaker



**David G. Molnia**  
U.S. Patent Agent,  
European Patent Attorney,  
df-mp, Munich,  
Germany

# US Patent Formalities

## Aims and objectives

This course will provide a detailed guidance to the formal requirements of U.S. patent prosecution. The instructor will describe the necessary papers, forms, and fees required for U.S. patent practice, as well as the best practices for meeting those requirements. It aims to give a practical, in-depth understanding of the U.S. Patent System. Participants will have the opportunity to raise questions on all aspects of the procedures. Commonly arising problems and practical solutions will be discussed.

This course is also tailored to European practitioners. It will thus highlight the important differences between U.S. and European formalities and provide guidance on how to effectively meet the U.S. formalities when prosecuting counterpart applications in Europe and elsewhere.

## Who should attend?

- Administrators
- Legal Assistants
- Formalities Managers
- Paralegals

and all those who require an overview of the administrative and formalities requirements of the US Patent System.

## Your speaker



**David G. Molnia**  
U.S. Patent Agent,  
European Patent Attorney,  
df-mp, Munich,  
Germany

Mr. Molnia is qualified both in the United States and Europe as well as in Germany. His qualifications enable him to represent clients before the European Patent Office, the German Patent and Trademark Office, the German Federal Patent Court, the European Office for Harmonization in the Internal Market (OHIM) as well as before the U.S. Patent and Trademark Office.

He has been active in intellectual property since 1994 and is co-founder and partner of df-mp. He heads the firm's strong practices in the electrical and mechanical arts.

## Documentation

Delegates will receive a course material folder containing comprehensive documentation provided by the speakers, which will be a valuable source of reference for the future.

**21 May 2015, 9 am - 5 pm**

## Introduction to the US Patent System

- Laws and USPTO Guidelines
- Website USPTO
  - Patent Research, Assignment Recordation
- First-to-File versus First-to-Invent versus First-Inventor-to-File

## Requirements for a US Patent Application

- Disclosure and Enablement Requirements
- Best Mode
- Prior Art 35 USC § 102: Novelty, Interference
- Obviousness 35 USC § 103: Inventive Step

## Filing and Prosecuting a US Patent Application

- Types of US Applications: Provisional, Regular Utility, PCT
- Identifying Inventors, Inventor's Oath/Declaration
- Completing the Declaration/Power of Attorney
- Responding to notices of "missing application parts"
- Office Actions and time periods for reply
- Related Fees & Time Limits
- Continuations, Divisionals and RCEs
- Appeal process
- Allowance and Issue fee payment

## The Granted Patent

- Patent term adjustments
- Disclaimer
- Maintenance fee payments
- Extent of Protection
- Limitation

## Challenging Patents

- Reissue
- Reexamination
- Post Grant Review, Inter Parte Review
- Prioritized Examination
- Reissuance Submissions
- Citation of a Patent Owner Claim Scope Statement
- Supplemental Examination

Registration under  
service@forum-institut.com or  
Fax +49 6221 500-555

## Registration Form

Yes, I will attend the Practical Course

US Patent Formalities

I am interested in receiving more information on FORUM events and agree that this information be sent to me by e-mail.

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Contact person at office

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Date, Signature

## How to register

■ **Registration: +49 6221 500-500**

■ **Conference-No. 15 05 148**

### ■ **Date/Venue:**

Thursday, 21 May 2015 in Amsterdam

9.00 am - 5.00 pm

Double Tree by Hilton Amsterdam

Oosterdokstraat 4 · NL 1011 Amsterdam

Tel. +31 20 5300800 · Fax +31 20 5300801

### ■ **Fee:**

€ 850.00 (+ 21% VAT)

inklusive umfangreicher Dokumentation, Arbeitessen, Erfrischungen und Kaffeepausen.

### ■ **Hotel accommodation:**

A limited number of rooms have been reserved at the hotel and are subject to availability. Please book at least six weeks prior to the seminar to obtain a hotel room at the discounted rate. All bookings should be made directly with the hotel quoting Forum-Institut and the Seminar-No.

## Any Further Questions?



Please feel free to contact me if you have any questions.

**Claudia Weber**

Conference Manager

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## Cancellation Policy

Our general terms and conditions apply (as of 1 December 2011) and are available upon request.

We can send them to you anytime or you can find them on the internet at [www.forum-institut.de/agb\\_en](http://www.forum-institut.de/agb_en)